

# Boulan Park Middle School Expectations Matrix

	In all Settings	Classroom	Restroom	Office/Clinic	Cafeteria/ Gym	Arrival/Departure	Bus	Hallways	Media Center/ Computer Labs	Assemblies/ Field Trips
Be Safe	<ul style="list-style-type: none"> <li>Gum-Free Zone</li> <li>Follow emergency procedures</li> <li>Walk at all times</li> <li>Refrain from horseplay</li> <li>Keep hands, feet and objects to yourself</li> </ul>	<ul style="list-style-type: none"> <li>Sit in your chair properly</li> <li>Clean up your area</li> <li>Keep hands, feet and unkind words to yourself</li> </ul>	<ul style="list-style-type: none"> <li>Get in and out quickly</li> <li>Wash hands with soap</li> <li>Report any damage or horseplay to an adult</li> </ul>	<ul style="list-style-type: none"> <li>Use student door to enter office</li> <li>Open door to the hallway slowly</li> </ul>	<ul style="list-style-type: none"> <li>Report spills immediately</li> <li>Refrain from horseplay</li> <li>Use restrooms closest to the cafeteria</li> <li>Follow lunch rules <i>*See Lunch Rules</i></li> </ul>	<ul style="list-style-type: none"> <li>Refrain from horseplay</li> <li>Stay on the sidewalk</li> <li>Cross at the crosswalk</li> </ul>	<ul style="list-style-type: none"> <li>Stay in your seat</li> <li>Maintain order during loading and unloading</li> <li>Tell an adult if you see problems or dangerous behavior on the bus</li> </ul>	<ul style="list-style-type: none"> <li>Stay to the right of the hallway</li> <li>Refrain from horseplay</li> <li>Report inappropriate behavior</li> </ul>	<ul style="list-style-type: none"> <li>Always walk</li> <li>Push chairs in</li> <li>Follow laptop rules</li> <li>Follow computer lab rules <i>*See Computer Lab Policies</i></li> </ul>	<ul style="list-style-type: none"> <li>Pay attention to presenter and surroundings</li> <li>Enter and exit in an orderly fashion</li> </ul>
Be Respectful	<ul style="list-style-type: none"> <li>Use appropriate language</li> <li>Respect the property of others</li> <li>Hat-Free Zone</li> <li>Treat everyone with respect</li> </ul>	<ul style="list-style-type: none"> <li>Listen to announcements</li> <li>Do your own work</li> <li>Follow adult directions the first time</li> <li>Raise your hand</li> </ul>	<ul style="list-style-type: none"> <li>Clean up after yourself</li> <li>Give others privacy</li> </ul>	<ul style="list-style-type: none"> <li>Wait patiently and quietly</li> <li>Say "Please" and "Thank You"</li> </ul>	<ul style="list-style-type: none"> <li>Use your indoor voice</li> <li>Use good table manners</li> <li>Eat your own food</li> <li>Include everyone</li> <li>Remain seated while eating</li> <li>Treat staff with respect</li> </ul>	<ul style="list-style-type: none"> <li>Place coats, backpacks, hats and electronic devices in locker</li> <li>Place backpacks and coats against the wall before entering the gym</li> </ul>	<ul style="list-style-type: none"> <li>Talk quietly</li> <li>Respect the personal space of others</li> <li>Keep hands, feet and unkind words to yourself</li> <li>Treat staff with respect</li> </ul>	<ul style="list-style-type: none"> <li>Use your indoor voice</li> <li>Respect the property of others</li> <li>Keep hands, feet and unkind words to yourself</li> <li>Be helpful to others</li> <li>Avoid disturbing other classes</li> </ul>	<ul style="list-style-type: none"> <li>Use your indoor voice</li> <li>Clean up after yourself</li> <li>Stay on task</li> <li>Only print out what you need</li> <li>Ask for permission before printing</li> </ul>	<ul style="list-style-type: none"> <li>Listen closely</li> <li>Participate actively</li> <li>Be courteous and polite</li> <li>Treat speakers with respect</li> </ul>
Be Responsible	<ul style="list-style-type: none"> <li>Carry your planner with you at all times</li> <li>Help keep Boulan Park clean</li> <li>No cell phones</li> <li>Always recycle</li> <li>Follow the school dress code <i>*See Dress Code Policy</i></li> </ul>	<ul style="list-style-type: none"> <li>Bring student planner to class</li> <li>Write in planner every class period</li> <li>Always do your homework</li> <li>Participate in class</li> <li>Stay focused</li> <li>Bring all materials to class</li> <li>Be on time <i>*See Tardy Policy</i></li> </ul>	<ul style="list-style-type: none"> <li>Flush the toilet</li> <li>Dispose of trash</li> <li>Report graffiti, damage or disturbances to a staff member</li> <li>Use restroom closest to your class</li> </ul>	<ul style="list-style-type: none"> <li>Report to the counter and address adults politely</li> <li>Tell the truth</li> <li>Use office telephone for emergencies only</li> <li>Ask permission to use cell phone</li> </ul>	<ul style="list-style-type: none"> <li>Wait in line</li> <li>Have your school ID ready</li> <li>Keep food and drink in the cafeteria</li> <li>All tables must be clean before leaving the cafeteria</li> <li>Obtain a pass to leave for the Media Center at lunch</li> <li>Always recycle</li> </ul>	<ul style="list-style-type: none"> <li>Be on time to school</li> <li>Stay in designated areas upon arrival</li> <li>Report inappropriate behavior</li> <li>Leave shortly after school ends</li> </ul>	<ul style="list-style-type: none"> <li>Keep the bus clean and free of clutter</li> <li>Have a note signed to ride a different bus <i>*see Bus Policy</i></li> </ul>	<ul style="list-style-type: none"> <li>Use hall time efficiently</li> <li>Have your planner filled out properly</li> <li>Have your planner when walking without a teacher</li> <li>Keep food and drink in the cafeteria</li> </ul>	<ul style="list-style-type: none"> <li>Follow the Technology Acceptable Use Policy <i>*See Acceptable Use Policy</i></li> <li>Return books and materials on time</li> <li>Use ID to check out materials</li> </ul>	<ul style="list-style-type: none"> <li>Turn in all necessary forms on time</li> <li>Sit in assigned seats</li> <li>Ask appropriate questions</li> </ul>